



Michigan Association of Transportation Systems (MASSTrans)  
Board of Directors Meeting

Monday January 8, 2018

11:00 a.m.

Caro Transit

Caro, MI

- I. Call to Order - 11:14  
Present: Ken Jimkoski (Huron), Jill Drury (Charlevoix), Ryan Novotny (Ironton Ferry), Carrie Thompson and Aaron Stahl (Cadillac), Maureen Daugherty and Steve Dubois (Roscommon), Richard Hall (Sanilac), Dawn Benson (Clinton), Eric Sprague (Bay Metro) and John Drury. Via phone: Lyn Knapp (County Connection), Julee Dean (Crawford), Jim Wilson (Blue Water) and Kevin McKinney.
- II. Review of December 11, 2017 Board Meeting Minutes:  
Motion to approve: Sprague  
Supported by: Daugherty  
Motion carried: unanimous
- III. Treasurer's Report: Benson reported one bill due for the Michigan Chamber of Commerce for \$350. The audit fieldwork is done and auditors are waiting for some information from Benson. Documentation is pretty much set for Front Line reimbursement but due to Clinton's server crash some information needs to be accessed. Transition to Neuville as Treasurer took place last month and he will assume responsibility as of today. Checks approved last month were sent out but didn't get a second signature so they are unpaid, which will be rectified today.  
Motion to approve report and pay bills: Drury  
Supported by: Thompson  
Motion carried: unanimous
- IV. President's Report: Jimkoski reported on attending the Training Committee meeting.
- V. Executive Director's Report: Drury reported meeting with Rep. Cole to discuss the possibility of updating the floor to either FY 2017's or 2018's disbursement level. He asked Rep. Cole if William Hamilton of the House Fiscal Agency could do an analysis of the impact of both years. Rep. Cole advised Drury he'd ask him to do that, and seemed in favor of the idea to upgrade the law.
- VI. Lobbyist Report: McKinney called in. He reported that RTA is a top priority for southeastern Michigan. McKinney thinks this first quarter will be important to move forward policy. He also stated our floor proposal is headed to the HFA for analysis, and when that is done we can start having discussions. Legislature is back in session next week.

- VII. Committee Reports
- A. Administrative Committee: No action for the last month. Jimkoski advised Drury to make a change in McKinney's contract to set up a minimum of 2 meeting per year or as needed.
- B. Training Committee: Met on January 4. Stahl gave an update. Core sessions have been selected and we're reaching out to presenters. We used Cvent for the last couple years and we won't be using that again as it didn't work well. We will offer 2 dispatch intensive sessions on Thursday/Friday, and are looking at offering a one-day intensive on Thursday with 2 half-day sessions. Drury (Jill) mentioned that her niece is in a major program for Event Management and she got an internship approved for assisting us with managing Front Line.
- VIII. Old Business: Legislative day for 2017? Consensus was we should look at March for a date. Drury will contact McKinney to have him set up a date/agenda.
- IX. Exchange of Information: Daugherty is attending her last board meeting as she is retiring shortly. She asked if Steve Dubois could be appointed to fulfill her term on the board. Members offered congratulations to Daugherty on her service to public transit. Neuville's new millage went into effect on January 1 and they are expanding service soon. Novotny stated they are repowering their ferry and doing an update on the docks. Drury said she provided free bus service New Year's Eve that resulted in 293 rides.
- X. New Business: A motion to authorize Stahl to procure the Attendify app to use for Front Line conference at the cost of \$999 by: Drury (Jill), supported by: Benson. Motion carried: unanimous. Drury made a motion with support from Benson to appoint Dubois to fill out the term of Daugherty. Motion carried: unanimous.
- XI. Adjournment/Next meeting: Adjourned at 12:40 pm. Next meeting February 12 tentatively Cadillac.